

Report by Peter Brimblecombe on 04/10/2011 09:13:10
Action Item List Report from Paradigm II

Action Item Status: *All Action Items*

Action Items Related to Items: *'Peter Brimblecombe ', 'Jess Macri ', 'Romeo Prezioso ', 'Stan Kemsley ', 'Darren Grieve ', 'Garry Mauger ', 'Frank Merante ', 'John Robinson ', 'David Baxter ', 'Gary Honeychurch ', 'Bill Walker ', 'Des Brown'*

Total Number of Action Items:	29
Total Number of Open Action Items:	27
Total Number of Completed Action Items:	2
Total Number of Action Items Overdue:	0
Number of Action Items Completed On Time:	3
% of Action Items Completed On Time:	150.%
Number of Action Items Completed after Overdue:	0
% of Action Items Completed after Overdue:	-50.%
Average Days Taken to Complete Action Item:	4 days

Action Item for: John Robinson**Action Item Name:** Verification Report Hazelwood Mine MIN5004 201102 with mine feedback ver 2

ID:	69754	Status:	Open
Date due:	07/10/2011	Priority:	Normal Priority
Result:		Completed Date:	
Completed by:		Signature:	

Details: OFI - Review the Incident Investigation and Reporting Procedure**Recommendations:**

IPRH must review the Incident Investigation and Reporting procedure to:

" Include consistent terminology in line with the IPRH org chart e.g. Mining Director, Managers, Superintendents, Supervisors, Team Leaders etc;

" Establish clear accountabilities and responsibilities for the above mentioned positions;

" Include a description of the recently formed PCIO team, include accountabilities and responsibilities assigned to this team;

" Develop criteria that guides/determines the level of investigation required (IMS/ICAM); and

" Remove all references to old legislation and include reporting requirements for mine related incidents.

Further, IPRH should review the TS2 Collision with Dozer Incident and ensure that the investigation follows the Incident Investigation and Reporting procedure e.g. "The operator of TS2 made a mistake by not remaining aware of the other plant item on the overburden dump" directly contradicts a statement found in the Incident Investigation and Reporting procedure, page 3, "It is not the purpose of any investigation to apportion blame to individuals". The investigation should be an impartial, objective, non-judgemental exercise in establishing and analysing the facts of the incident".

This Action Item was sent by Peter Brimblecombe On 23/09/2011 13:36:25**Comments:** Not found**Action Item for: John Robinson****Action Item Name:** Verification Report Hazelwood Mine MIN5004 201102 with mine feedback ver 2

ID:	69742	Status:	Open
Date due:	07/10/2011	Priority:	Normal Priority
Result:		Completed Date:	
Completed by:		Signature:	

Details: OFI - Reveal Internal Audit Plan and SMS Performance in relation to Major Mining Hazards**Recommendations:**

1. A clear set of SMS performance standards should be developed and implemented to help measure the effectiveness of the SMS as per Regulation 5.3.21(3)(g).

2. Audit Procedure should list the method on how to provide information on the results of audits, including actions, to management, and employees as per AS4801 requirements.

3. Audit Procedure schedule should be evaluated in line with OHS Annual Plans to determine IPRH meets its regulatory requirements for testing risk control measures for MMHs.

4. External Audit AIMS status reports are tracked (see A24). Develop internal audit status/tracking reports to ensure that auditing is completed as per schedule.

This Action Item was sent by Peter Brimblecombe On 23/09/2011 13:07:47

Comments: Not found

Action Item for: John Robinson

Action Item Name: Verification Report Hazelwood Mine MIN5004 201102 with mine feedback ver 2

ID:	69734	Status:	Open
Date due:	07/10/2011	Priority:	Normal Priority
Result:	_____	Completed Date:	_____
Completed by:	_____	Signature:	_____

Details: OFI - Update of JSA Process

Recommendations:

1. (a) IPRH must establish acceptable risk levels that 'trigger' escalation points and actions required/steps taken to reduce the risk e.g.

- " Risk > than Low - Supervisor to sight and sign off;
- " Risk > than Medium - Engineer/Outage Manager to sight and sign off;
- " Risk > than High - Line Manager to sight and sign off;
- " Risk = Very High - Director of Mining to sight and sign off.

This Action Item was sent by Peter Brimblecombe On 23/09/2011 12:47:31

Comments: Not found

Action Item for: John Robinson

Action Item Name: Verification Report Hazelwood Mine MIN5004 201102 with mine feedback ver 2

ID:	69735	Status:	Open
Date due:	07/10/2011	Priority:	Normal Priority
Result:	_____	Completed Date:	_____
Completed by:	_____	Signature:	_____

Details: OFI - JSA Training Improvements

(b) IPRH must review the JSA training package to include practical examples of properly completed JSA, the process and JSA format that incorporates acceptable risk levels, escalation and sign off.

2. (a) IPRH must review JSA training to ensure employees are aware of the differences between 'potential hazards' and 'potential outcomes'. This will ensure specific controls are implemented rather than generic statements e.g. "take care" and "use of correct manual handling techniques".

(b) IPRH must review JSA training to ensure that employees correctly apply the JSA when circumstances that are not specific to the planned task or activity arise or when conditions affecting the planned task or activity change.

(c) IPRH must review the 'generic' components of all JSAs located in Paradigm to ensure the information (job steps and potential hazards) provided to their employees is accurate. Furthermore, the generic controls listed must be in accordance with the hierarchy of controls.

This Action Item was sent by Peter Brimblecombe On 23/09/2011 12:49:44

Comments: Not found
