



## ENTRY REPORT

Date of Report: \*

Visit Number:

V010020027201

Entry Date and Time : 20/02/2014 10:30 AM Departure Date and Time:

20/02/2014 02:30 PM

### PLACE ENTERED

Legal Name:

AUSTRALIAN POWER PARTNERS B V & OTHERS

ABN:

40924788557

Legal Address:

HAZELWOOD POWER STATION BRODRIBB ROAD  
HAZELWOOD 3840

Trading Name (if different from above):

IPR-GDF SUEZ HAZELWOOD

Phone No:

Facsimile No :

### OTHER PERSONS ATTENDING WITH INSPECTOR

WorkSafe Inspector: Kevin Hayes

Other Persons:

Rob Duggan GDF Emergency  
Commander, Shane Cane OHS  
Advisor, Luke Middleton OHS  
Officer

WorkSafe Staff:

### THIS REPORT, GIVEN TO\*

Name:

Steve Harkins

Persons Position: \* Employer Representative

Service Method: \*

Name of person copy given to: \* Mark Callow

Persons Position: \* Health and Safety Representative

### Purpose for entry:

Kevin Hayes and I entered this place to respond to a reported incident.

### POWERS OF ENTRY: \*

Under section 96(1) of the Occupational Health and Safety Act 2004, Kevin Hayes and I entered your workplace during working hours.

### OBSERVATIONS AND ACTIONS OF THE INSPECTOR

**I. OHS-84336-1 : Incident Assessment**

Inspector Kevin Hayes and I attended the above named address on the 18/2/2014 in regards to if or when a regional / area evacuation being activated by the Department of Health occurs, what provisions are in place to maintain power station operations via a skeleton crew and what CO exposure protection and monitoring will be provided for these workers.

Hazelwood informed that if an order to evacuate the surrounding township was issued by the Department of Health and the CO levels/smoke was also impacting the mine and station, the site's ERP (Emergency Response Plan) will be enacted accordingly. Management explained that monitoring would continue as per the set out processes/procedure, the ERP has provisions for skeleton crews and for a staggered safe 'total' shut down.

It was agreed that WorkSafe will be provided with the ERP for the Mine & Station respectively.

**Dehydration concerns.**

Hazelwood informed that an issue was raised, it appears that some CFA vehicles arrived on site without esky/containers and some crews were complaining about lack of drinking equipment whilst at the 'coal face'. Hazelwood Management (NOT CFA) provided a receipt as evidence that they had purchased eskies and containers for the CFA vehicles.

**CO exposure**

CFA data is slowly being correlated, the procedure has been reviewed and has evolved over the last week. CFA OHS Manager is aware of our ongoing enquiries and has given a commitment that this will be available on site Friday 21st of February.

**II. OHS-1144 : Incident Assessment**

Inspect, examine and make enquiries

In accordance with Section 99 (a) and (b) of the Occupational Health and Safety Act 2004, Kevin Hayes and I inspected, examined and made enquiries. This includes documents detailed in this Entry Report or as follows:

**III. OHS-1030 : Incident Assessment**

Representative arrangements and consultation

During today's inspection of this workplace I enquired into employee representation and consultation arrangements. I was informed that a Health and Safety Representative (HSR) has been elected and a Designated Work Group (DWG) has been formed at the workplace. I was informed that consultative mechanisms are in place, which include

Health and Safety Committee meetings

Tool box meetings

Regular scheduled meetings which include discussions relating to health and safety

Designated Work Group meetings.

I also observed that an up-to-date list showing the DWG and HSR's name was (displayed / accessible) at the workplace.

**IV. OHS-0980 : Incident Assessment**

Documents examined/inspected/copied/taken from site

You are hereby notified that under Section 99(b) of the Occupational Health and Safety Act 2004, during an inspection at this workplace, Kevin Hayes and I examined and inspected those documents referenced in the body of this Entry Report or as follows:

During my visit accompanied by Inspector Kevin Hayes at the above workplace AUSTRALIAN POWER PARTNERS BV & OTHERS voluntarily provided to me the following CO Concentration reports, Emergency response plans for Mine & Station, Safety Blimp No368, Carbon Monoxide Intake Monitoring Measures & Hazchwood site monitoring measures of which were sent via email.

**INSPECTION OUTCOMES SUMMARY**

Notices Issued By Inspector

Notice Number(s):

Description(s):

**STATUS OF NOTICES THAT WERE MONITORED DURING THIS ENTRY**

Additional Details:

**I GAVE YOU THESE DOCUMENTS**

Title:

Description:

**INSPECTOR INFORMATION**

Name of Inspector: Joseph Groves

Telephone Number of Inspector: 5174 8900

Facsimile Number of Inspector: 5174 8988

Email Address of Inspector: joseph\_groves@worksafe.vic.gov.au

Inspectors Signature

.....

Original Report Hand Written

Service Request Number: Asbestos and Trenching Notification Number:

**INTERNAL REVIEW OF CERTAIN INSPECTOR DECISIONS**

If you want to apply for internal review of a decision made by an Inspector during the visit, you must lodge the approved application form with the Internal Review Unit within 14 days of the date the decision came to your notice. WorkSafe Victoria (WorkSafe) must conduct the internal review within legislated time frame of either 7 or 14 days depending on the category of reviewable decision. If WorkSafe does not notify you of the internal review decision within the required time, WorkSafe is taken to have made a decision to affirm the reviewable decision. Not all decisions can be internally reviewed and in order to seek internal review of a decision you must be an eligible person.

Application forms for internal review, a list of reviewable decisions and a list of eligible persons are available upon request from a WorkSafe Inspector, WorkSafe Advisory Service on 1800 130069 or they can be downloaded from the website [worksafe.vic.gov.au](http://worksafe.vic.gov.au)

All applications are to be in approved form and must be received by WorkSafe's Internal Review Unit, GPO Box 4308, Melbourne 3001 in order to be considered.

If you lodge an application for internal review and you do not receive a decision within the required time frame or you receive an Internal Review decision that you are not happy with, you can then apply to Victorian Civil and Administrative Tribunal for external review within 14 days of the date the Internal Review decision or non-decision first came to your attention. Applicants seeking external review must be an eligible person.

You can contact the Internal Review Unit on telephone (03) 8663 5450, fax (03) 8663 5451 or by email at [internalreviewunit@worksafe.vic.gov.au](mailto:internalreviewunit@worksafe.vic.gov.au)

**OFFENCE**

The following Acts, including any regulations made under them carry varying offences such as failure to meet duties and obligations, non compliance with a notice or direction issued or made by an Inspector and hindering or obstructing an Inspector in the exercise of their powers:

- \* Occupational Health and Safety Act 2004
- \* Dangerous Goods Act 1985
- \* Equipment (Public Safety) Act 1994

For specific details about offences and subsequent penalties refer to the specific Act or regulation.

**FEEDBACK**

If you want to contact WorkSafe in relation to this entry by our Inspector other than for Internal Review purposes (see above), please use the following guide:

- \* to clarify any matter that is covered by the Entry Report and any associated Notices or Directions contact the issuing Inspector, whose name and contact details appear above in the Inspector information section in the Entry Report.
- \* to make comment about any aspect of how this inspection was conducted, contact the Inspector's senior management on telephone 5173 8950, fax 5174 9088 or by writing to PO Box 1688, Traralgon 3844
- \* to provide feedback in relation to WorkSafe activities or the legislation we administer, contact our General Manager, Operations, Health and Safety, WorkSafe Victoria, GPO Box 4308 Melbourne Victoria 3001, by fax: 6541 1711 or e-mail to [generalmanageroperations@worksafe.vic.gov.au](mailto:generalmanageroperations@worksafe.vic.gov.au)

**PRIVACY COLLECTION STATEMENT**

WorkSafe collects, uses, discloses and stores information in accordance with the Occupational Health and Safety Act 2004, other legislation administered by WorkSafe and all applicable privacy laws. This includes information collected by WorkSafe inspectors or authorised officers. Note that non-compliance with privacy laws is permissible to the extent that those laws conflict with other legislative provisions allowing or requiring the collection of information. Note also that privacy laws do not apply to the collection of information by WorkSafe to the extent that it is exercising its law enforcement functions and non-compliance with privacy legislation is deemed necessary to fulfil those functions.

WorkSafe's Privacy Policy is on our website at [worksafe.vic.gov.au](http://worksafe.vic.gov.au)

**FURTHER INFORMATION**

WorkSafe has a range of publications to explain your legal responsibilities and help you make your premises/site safer. To inquire about these publications, telephone (03) 9541 1333 or 1800 136089, or visit [worksafe.vic.gov.au](http://worksafe.vic.gov.au)

**WORKHEALTH CHECKS**

WorkHealth is a WorkSafe initiative that provides free health checks in the workplace. Health professionals conduct the convenient, easy and confidential checks. Each check takes around 15 minutes and participants receive immediate feedback and advice based on their results. Applications can be lodged on line by going to the WorkHealth website [workhealth.vic.gov.au](http://workhealth.vic.gov.au) or by calling the WorkHealth hotline on (03) 9541 1444 or 1800 136 089 (toll free).

