


APPENDIX ONE - LETTER OF INSTRUCTION


Hazelwood
Mine Fire
Inquiry

23 June 2015

By Email: rincoll@exemail.com.au

Mr Roderic Incoll
11 Mystery Basin Rise
BRIGHT VIC 3741

Dear Mr Incoll

Board of Inquiry into the Hazelwood Coal Mine Fire

We refer to our letter dated 23 June 2015 to you and acknowledge receipt of your report dated 21 July 2015 entitled 'Anglesea Mine Closure – Fire Protection'.

Please provide the Board of Inquiry with a supplementary report that addresses your views about appropriate staffing arrangements at the Anglesea mine post closure.

For the purposes of your supplementary report, please assume that Alcoa will need the following tasks performed on site as part of its fire protection regime in 2015/2106:

1. A security presence 24 hours per day and 7 days per week (see supplementary statement of Warren Sharp dated 14 July 2015 at [66]-[70]);
2. Sufficient people to carry out the inspection and monitoring of the mine at least to the extent recommended by Mining One in its report to Alcoa dated July 2015 (a copy of this report is attachment B to the supplementary statement of Warren Sharp dated 14 July 2015 - your attention is drawn to pages 22 and 23); and
3. Sufficient people to carry out appropriate preventative maintenance and testing of the equipment that will remain on the site (see supplementary statement of Warren Sharp dated 14 July 2015 at [71]-[73]).

In your report please provide your views about:

1. the number of people that you consider will be needed to perform these tasks; and
2. the expertise and skills that those people would need to possess.

The public hearing concerning the Anglesea mine commences on 30 July 2015 so we would appreciate receiving your supplementary report by 12.00 midday on Monday 27 July 2015.

We confirm that you will attend both days of the hearing as an observer/witness and that you will be called to give evidence on Friday 31 July 2015 most likely in the afternoon. We have booked you a room at the Great Ocean Road Resort, 105 Great Ocean Road Anglesea on the nights of 29 and 30 July 2015.

Level 11, 222 Exhibition Street
Melbourne VIC 3000

www.hazelwoodinquiry.vic.gov.au

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Please contact me if you have any questions.

Yours faithfully



Justine Stansen
Principal Legal Advisor
Hazelwood Mine Fire Inquiry