

Robert Kelly/MHU/VWA  
20/11/2014 08:23 AM

To "Christopher Walschots"  
<christopher\_walschots@vwa.vic.gov.au>

cc

bcc

Subject Fw: Surf Coast Taskforce Meeting Notes

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Good Afternoon

Please note this is a teleconference at 3.45 meeting chaired by Craig Lapsley . Dial in information is as follows dial

90100371 with participation code enter 3379591

Sent from my Blackberry

Peter A Schmidt

----- Original Message -----

**From:** Peter A Schmidt

**Sent:** 19/11/2014 04:55 PM ZE10

**To:** Craig Lapsley/Person/DOJ@DOJ; Sally Waring/Person/DOJ@DOJ; Peter A Schmidt/Person/DOJ@DOJ; msmith@surfcoast.vic.gov.au; sbhalla@surfcoast.vic.gov.au rmckenzie@surfcoast.vic.gov.au; mick.mcguinness@cfa.vic.gov.au; "Rolland, Chris" <Chris.Rolland@alcoa.com.au>; "Mills, Lisa" <Lisa.Mills@alcoa.com.au>; "Sharp, Warren" <Warren.Sharp@alcoa.com.au>; Kylie White/EER/DSD@DSD; Robert Kelly; vmorris@surfcoast.vic.gov.au; Jason Young/EPA@EPA; David Rourke/DSE/VICGOV1@VICGOV1

**Subject:** Surf Coast Taskforce Meeting Notes

Hi all,

Please see attached the meeting notes from last Friday. Key points of discussion for the teleconference tomorrow will be:

- The confirmation of the slightly amended Terms of Reference, to better reflect the circumstances of the Anglesea mine
- Schedule of meetings/exercises to be determined to address key priorities
- Planning for Community meeting scheduled for 1 December 2104.

Look forward to discussing these matters tomorrow and please give me a call should you wish to discuss any aspects.

Regards,

Peter

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----- Forwarded by Peter A Schmidt/Person/DOJ on 19/11/2014 16:43 -----

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Surf Coast Taskforce Meeting Notes - Meeting #1 14 November 2014.docx

**Coal Mine Emergency Management Taskforce – Surf Coast  
Meeting # 1 – 14 November 2014 – Surf Coast Shire Offices**

**MEETING OUTCOMES AND ACTIONS**

**Attendees:**

Craig Lapsley EMC (Chair)	Kylie White DSDBI	Rob Kelly VWA	Margot Smith Surf Coast
Chris Rolland Alcoa	Warren Sharp Alcoa	Lisa Mills Alcoa	Rowan McKenzie Surf Coast
Virginia Morris Surf Coast	Mick McGuinness CFA	Sunil Bhalla Surf Coast	Peter Schmidt EMV

**Apology:** Jason Young EPA

**Welcome and Background**

EMC Craig Lapsley commenced meeting by providing a background on the Hazelwood Mine Fire Inquiry outcomes and the formation of the Latrobe Valley Coal Mine Emergency Management Taskforce and reasons for the requirement to develop a similar body in Surf coast in relation to the Alcoa mine at Anglesea.

A background document provided prior to the meeting was discussed. This also identified Taskforce membership and noted the requirement to also engage DEPI for their engagement in the process. This has been completed and Mr. David Rourke will now join the Taskforce.

**Terms of Reference – Revised from those applied to the Latrobe Valley to more specifically address the matters relating to the Anglesea mine, now being:**

- Key Principle, Review the fire/emergency preparedness of the four Victorian brown coal mines
- The Taskforce will oversee the preparedness, implementation of relevant affirmations from the Hazelwood Coal Mine Fire Inquiry. Assist the implementation of improvement plans to support improved interoperability and capability, between coal mine industry, Surf Coast Shire, government agencies and the community.

**Key Points of Note:**

- Taskforce will operate until December 2015
- Need for collaborative approach
- Communications strategy, Taskforce to be key communicator
- Mine operators capacity to combat fire from outside the mine
- Differences between the mines to be highlighted
- That the Taskforce is to deal with the mine not the power station

**Implementation Process – The following priority matters for attention:****Schedule of meetings/exercises to be determined to address:**

1. Common understanding of Anglesea mine- Alcoa
2. Fire mitigation program – DEPI, Surf Coast Shire, CFA
3. Anglesea Coal Mine Emergency Management Plan – Alcoa
4. Community connection plan – Surf Coast Shire
5. Communications plan – Surf Coast Shire/EMV

**Further set of work to be addressed:**

1. Operational response capability / plan – CFA, DEPI, Alcoa
2. Environmental management plan – EPA
3. Learnings from Hazelwood report – EMV, DEDBI WVA
4. Exercise plan – all
5. Communications plan - General - all