



Alcoa meeting notes

Deborah.Robson

to:

Robert Kelly

24/06/2015 01:45 PM

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From: Deborah.Robson@emv.vic.gov.au

To: Robert Kelly/MHU/VWA@WorkCover,

4 Attachments



#4 Agenda Surf Coast Taskforce Meeting 28 May 2015.doc



Agenda Surf Coast Taskforce Workshop 17 December 2014.doc



Surf Coast Taskforce Meeting Notes - Meeting #1 14 November 2014.docx



Surf Coast Taskforce Meeting Notes - Meeting #4 28 May 2015.DOCX

Hi Rob

As discussed these are the documents I have.

Thanks

Deb

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PLEASE NOTE: I work Mondays, Tuesdays and every second Wednesday

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AGENDA

TRIM ID: CD/14/417046*

Meeting details			
Meeting title:	Surf Coast Coal Mine Emergency Management Taskforce Meeting #4		
Meeting date:	Thursday 28 May 2015	Time:	1500 – 1630hrs
Location:	Surf Coast Shire Offices – 1 Merrijig Drive Torquay		
Attendees		Organisation	
Craig Lapsley	EMC (Chair)		
Peter Schmidt	EMV (TFD)		
Warren Sharp	Alcoa		
Alison Muscroft	EPA		
Bessie Abbott	DEDJTR		
Chris Rolland	Alcoa		
Emma Fenby	DPC		
Kate Betts	Alcoa		
Lisa Mills	Alcoa		
Margot Smith	Surf Coast Shire		
Mick McGuinness	CFA		
Natalie Staaks	EMV		
Rob Kelly	VWA		
Ross McGowan	DEDJTR		
Rowan MacKenzie	Surf Coast Shire		
Virginia Morris	Surf Coast Shire		
Wayne Aylmer	CFA		
Guests		Organisation	
Steve Gleeson	DPC		
Brian Hine	DPC		
Apologies		Organisation	
Christopher Walschots	Worksafe		
David Rourke	DELWP		
Kate Sullivan	Surf Coast Shire		

SURF COAST COAL MINE EMERGENCY MANAGEMENT TASKFORCE MEETING #4

Item	Subject	Lead
1.	Welcome/apologies	EMC
2.	Actions <ul style="list-style-type: none"> • Progression of primary action from Workshop 	PS
3.	Alcoa status <ul style="list-style-type: none"> • Closure announcement • Fire preparedness – Anglesea Initiatives Draft • Risk Assessment Process • Mine Existing Rehabilitation Overview 	Alcoa
4.	Implementation Monitor Team <ul style="list-style-type: none"> • Reporting process update • Timelines 	BH / SG
5.	Re Opening of Inquiry <ul style="list-style-type: none"> • Implications for Surf Coast 	EMC / PS
6.	Mine, Agency and Surf Coast Updates and other business	All
7.	Next meeting - TBC	



AGENDA

TRIM ID: CD/14/417046*

Meeting details			
Meeting title:	Surf Coast Coal Mine Emergency Management Taskforce Workshop		
Meeting date:	Wednesday 17 December 2014	Time:	0900 – 1600hrs
Location:	Alcoa Mine, Coalmine Road/Camp Road, Anglesea (Map provided)		
Attendees	Organisation		
Peter Schmidt	EMV (TFD)		
Lachlan Quick	EMV		
Kylie White	DSDBI		
Rob Kelly	VWA		
Margot Smith	Surf Coast Shire		
Rowan MacKenzie	Surf Coast Shire		
Virginia Morris	Surf Coast Shire		
Kate Sullivan	Surf Coast Shire		
Warren Sharp	Alcoa		
Chris Rolland	Alcoa		
Lisa Mills	Alcoa		
Mick McGuinness	CFA		
Wayne Aylmer	CFA		
David Rourke	DEPI		
Jason Young	EPA		
Strategic Team Leader TBA	EPA		
Vikki Lynch	DoH		
Brett Sutton	DoH		
Cher Wakefield	TBA		
Apologies	Organisation		
Craig Lapsley	EMV (Chair)		
Christopher Walschots	VWA		

SURF COAST COAL MINE EMERGENCY MANAGEMENT TASKFORCE WORKSHOP

Item	Subject	Lead
1.	Welcome/apologies	EMC
2.	Induction and Safety Briefing Tour of Mine – To provide common understanding of the Anglesea mine and its associated fire risks	Alcoa
3.	Community Connection Plan Communications Plan	Surf Coast Shire Surf Coast Shire, EMV, Alcoa
4.	Return to meeting room- Fire Mitigation Program Learnings from Hazelwood Report	DEPI, Surf Coast Shire, CFA EMV, DSDBI, VWA, Alcoa
5.	Coal Mine Emergency Management Plan	Alcoa
6.	Lunch	
7.	Operational response capability / plan	CFA, DEPI, Alcoa
8.	Environmental Management Plan	EPA
9.	Shortcomings – <ul style="list-style-type: none"> • What are our treatment gaps • Actions required to address 	All

SURF COAST COAL MINE EMERGENCY MANAGEMENT TASKFORCE WORKSHOP

10.	Exercise Plan	All
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Coal Mine Emergency Management Taskforce – Surf Coast

Meeting # 1 – 14 November 2014 – Surf Coast Shire Offices

MEETING OUTCOMES AND ACTIONS

Attendees:

Craig Lapsley EMC (Chair)	Kylie White DSDBI	Rob Kelly VWA	Margot Smith Surf Coast
Chris Rolland Alcoa	Warren Sharp Alcoa	Lisa Mills Alcoa	Rowan McKenzie Surf Coast
Virginia Morris Surf Coast	Mick McGuinness CFA	Sunil Bhalla Surf Coast	Peter Schmidt EMV

Apology: Jason Young EPA

Welcome and Background

EMC Craig Lapsley commenced meeting by providing a background on the Hazelwood Mine Fire Inquiry outcomes and the formation of the Latrobe Valley Coal Mine Emergency Management Taskforce and reasons for the requirement to develop a similar body in Surf coast in relation to the Alcoa mine at Anglesea.

A background document provided prior to the meeting was discussed. This also identified Taskforce membership and noted the requirement to also engage DEPI for their engagement in the process. This has been completed and Mr. David Rourke will now join the Taskforce.

Terms of Reference – Revised from those applied to the Latrobe Valley to more specifically address the matters relating to the Anglesea mine, now being:

- Key Principle, Review the fire/emergency preparedness of the four Victorian brown coal mines
- The Taskforce will oversee the preparedness, implementation of relevant affirmations from the Hazelwood Coal Mine Fire Inquiry and assist the implementation of improvement plans to support improved interoperability and capability, between coal mine industry, Surf Coast Shire, government agencies and the community.

Key Points of Note:

- Taskforce will operate until December 2015
- Need for collaborative approach
- Communications strategy, Taskforce to be key communicator
- Mine operators capacity to combat fire from outside the mine
- Differences between the mines and risks to be highlighted
- That the Taskforce is to deal with the mine fire emergency preparedness, not the power station

Implementation Process – The following priority matters for attention:

Schedule of meetings/exercises to be determined to address:

1. Common understanding of Anglesea mine and its associated fire risks- Alcoa
2. Fire mitigation program – DEPI, Surf Coast Shire, CFA
3. Anglesea Coal Mine Emergency Management Plan – Alcoa
4. Community connection plan – Surf Coast Shire
5. Communications plan – Surf Coast Shire/EMV/Alcoa

Further set of work to be addressed:

1. Operational response capability / plan – CFA, DEPI, Alcoa
2. Environmental management plan – EPA
3. Learnings from Hazelwood report – EMV, DEDBI WVA,Alcoa
4. Exercise plan – all
5. Communications plan - General - all

Coal Mine Emergency Management Taskforce – Surf Coast

Meeting # 4 – 28 May 2015 – Surf Coast Shire Offices

MEETING OUTCOMES AND ACTIONS

Attendees:

Craig Lapsley	EMC (Chair) (Phone hook-up)	Ross McGowan	DEDJTR	Margot Smith	Surf Coast Shire Council
Warren Sharp	Alcoa	Bessie Abbott	DEDJTR	Rowan Mckenzie	Surf Coast Shire Council
Chris Rolland	Alcoa	Emma Fenby	DPC	Kate Sullivan	Surf Coast Shire Council
Lisa Mills	Alcoa	Peter Schmidt	EMV	Rob Kelly	VWA
Wayne Almyer	CFA	Alison Muscroft	EPA		

Apology:

Kate Betts	Alcoa	Mick McGuinness	CFA	Virginia Morris	Surf Coast Shire Council
Christopher Walschots	Worksafe	David Rourke	DELWP		

Guests:

Steve Gleeson DPC & Brian Hine DPC

	Issue Topic	Points of Discussion	Agreement / Action	R/O
1	WELCOME AND APOLOGIES			
1.1		The Chair opened the meeting, welcomed members and noted apologies. The Chair welcomed Steve Gleeson DPC & Brian Hine from DPC.	Noted	
2	CONFIRMATION OF MINUTES			
2.1	Actions outstanding and	Peter Schmidt provided a general update on actions since the		

Coal Mine Emergency Management Taskforce Surf Coast
Meeting # 4 – 28 May 2015 – Surf Coast Shire Offices
MEETING OUTCOMES AND ACTIONS

	Issue Topic	Points of Discussion	Agreement / Action	R/O
	arising	previous meeting including on risk mitigation works undertaken at Alcoa to be discussed further during the meeting.		
3	ALCOA STATUS			
3.1	Closure announcement – short term focus	<p>Warren Sharp advised that at 9.00am on the 2 May 2015 Alcoa announced that sale process had been unsuccessful and the mine and power station will close on or before 31 August 2015.</p> <p>Since the announcement Alcoa has been focusing on staff safety and welfare - supporting them in any way practicable over the next few months.</p> <p>Up until the announcement, Anglesea had been operating as if the sale process would be successful. The technical shut down and closure plans have now commenced.</p>		
3.2	Longer term horizons	<p>Warren further advised that the framework for rehabilitation exists as part of the mine plan but how this actually looks on the ground requires a lot more work in collaboration with all the relevant regulators and stakeholders. Alcoa will be there until the end of the rehabilitation process and will continue to manage the fire risks.</p> <p>Looking forward, it is unclear what the Alcoa workforce look like over the rehabilitation process.</p> <p>Alcoa will still plan and prepare for 15/16 fire season. There should</p>		

Coal Mine Emergency Management Taskforce – Surf Coast

Meeting # 4 – 28 May 2015 – Surf Coast Shire Offices

MEETING OUTCOMES AND ACTIONS

	Issue Topic	Points of Discussion	Agreement / Action	R/O
		<p>be no exposed coal in the mine and all stockpiles will be used before 31 August 2015.</p> <p><u>Chris Rolland</u> advised that since the last meeting, Alcoa's been learning from the Hazelwood fire experience. Alcoa have reviewed its mine fire risk assessments in light of the Hazelwood fire and made changes accordingly including working with CFA to update relevant procedures.</p> <p>A small area of the mine will remain active until the closure and the remainder be covered over which will substantially address the fire risks and we will document an explanation on how the fire risks will be managed into the longer term. There is likely to be some external verification process along with that.</p> <p>Peter reminded the Taskforce that compared to Latrobe Valley, where the mine areas are expanding, Anglesea's coal area has been successively rehabilitated and so it is more like moving the active mine around the larger mine area. This is another reason why the risks at Anglesea are much smaller than Hazelwood.</p>		
4	IMPLEMENTATION MONITOR TEAM (IMT)			
4.1	Reporting Process Update:	<p>Brian provided summary of the Team and their role. Lead by Neil Comrie supported by Steve Gleeson and Brian Hine.</p> <p><u>Brian Hine</u>: The IMT has been establishing relationships and reviewing</p>	The taskforce will be provided an opportunity to comment direct to the IMT on a draft	

Coal Mine Emergency Management Taskforce Surf Coast
Meeting # 4 – 28 May 2015 – Surf Coast Shire Offices
MEETING OUTCOMES AND ACTIONS

Issue Topic	Points of Discussion	Agreement / Action	R/O
5	<p>actions and collecting evidence that the changes needed to reduce risks are being made. The IMT will publish a final report after an open consultation process.</p> <p><u>Steve Gleeson</u>: IMT has also been doing site inspections of Hazelwood and Anglesea. Steve explained his role and background as a senior police officer and involvement in Bushfires Royal Commission and other emergency management roles.</p> <p>Between 12 June 2015 and 10 July 2015 taskforce members will be able to review a draft of the report. Then after the drafting and finalisation, the Premier will be asked to decide if it becomes a public document.</p>	report	
5.1	<p>RE OPENING OF INQUIRY</p> <p><u>Peter Schmidt</u> advised three important aspects in the terms of reference</p> <p><i>31 August 2015</i> – Reviewing fire risks at Anglesea as a priority to ensure proper preparations for this fire season.</p> <p><i>2 December 2015</i> – Reporting on reviewing the health impacts at Hazelwood and if a long term health study needed.</p> <p><i>15 March 2016</i> – Report on rehabilitation of all coal mines.</p> <p>There will also be an emergency management exercise pre 15/16</p>		

Coal Mine Emergency Management Taskforce – Surf Coast

Meeting # 4 – 28 May 2015 – Surf Coast Shire Offices

MEETING OUTCOMES AND ACTIONS

Issue Topic	Points of Discussion	Agreement / Action	R/O
	<p>season to test some of the learnings so far.</p> <p>The Anglesea group Surf Coast Air Action (SCAA) have been lobbying for a long term health study at Anglesea but we are not sure if the need for this will still be as strong post the Alcoa closure announcement.</p> <p><u>Emma Fenby</u> advised that there are consultations planned in Anglesea likely to in early July. Emma would appreciate any feedback on who should be consulted or contacted. They will include Alcoa in their consultations.</p>		
6	<p>MINE, AGENCY AND SURF COAST UPDATES AND OTHER BUSINESS</p>		
6.1	<p><u>Craig Lapsley</u>: Need to ensure that station is shut down safely and whether the mine is active or not, there needs to be a fire management plan in place.</p> <p><u>Chris Rolland</u>: Alcoa would like clarity on any communications needed from this group. Peter agreed and advised that EMV will take responsibility for this</p> <p><u>Margot Smith</u>: SCAA Community Group has arranged a meeting on future use of the area for 13 June 2015 at 2.00pm so it is important that we have consistent message for this meeting.</p> <p><u>Craig</u>: We need to manage community expectations for example, we</p>		

**Coal Mine Emergency Management Taskforce Surf Coast
 Meeting # 4 – 28 May 2015 – Surf Coast Shire Offices
 MEETING OUTCOMES AND ACTIONS**

Issue Topic	Points of Discussion	Agreement / Action	R/O
	<p>could communicate what rehabilitation looks like in December 2015 and December 2016 etc.</p> <p><u>Warren</u>: Our target dates to cover the coal are quite ambitious but a priority will be to manage the fire risk.</p> <p><u>Rob</u>: Will continue to work with Alcoa on worker safety over the closure process.</p> <p><u>Emma</u>: The taskforce should be prepared for requests for information from the Inquiry.</p>		
7	NEXT MEETING	Probably sometime mid to third week in July. TBC	